

PADRAIG STAPLETON

KEY SKILLS

I am an experienced print and web designer, with over 15 years of experience in London and Ireland and particular focus on pre-press, typography, web design and page layout.

- ▶ Web/Print Layout and Design Production
- ▶ Advanced Adobe Creative Suite (Photoshop, Illustrator, InDesign) and Quark XPress
- ▶ Advanced WordPress and Dreamweaver
- ▶ Advanced Typography
- ▶ Keynote and Powerpoint
- ▶ Social Media Management

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WORK EXPERIENCE

Senior Reprographics Operator (Contract) | *August 2017 to present*
RRD at Schroders | 31 Gresham St, London EC2V 7QA

- ▶ Providing customer service in a busy print room for Schroders Investment Banking
- ▶ Completing Reprographics requests within the requested timeframe, quality checking work and managing print solutions
- ▶ Maintenance of Canon copiers across the site

Mac Operator (Contract) | *March 2015 to December 2016*
Impressions UK | Horton Road, West Drayton, UB7 8EN

- ▶ This company specialised in large format printing and display, and I was responsible for pre-press of the supplied artwork, making sure everything has been supplied correctly and is consistent with the processes of litho and digital billboard production
- ▶ Oversaw transition to the new company-wide Production Suite program, including creating new templates and training staff members

Reprographics Operator (Contract) | *July 2014 to November 2014*

Williams Lea/Bank of America Merrill Lynch | 2 King Edward Street, London EC1A 1HQ

- ▶ Key member of a large reprographics team in one of the busiest print rooms in London
- ▶ Oversaw print layout and design of broad range of client work, including pitchbooks, leaflets, flyers and reports
- ▶ Oversaw quality control processes

Graphic Designer (Contract) | *September 2011 to October 2012*

The Print Team | 95 Golders Green Road, London NW11 8EN

- ▶ Designed artwork for business and wedding stationery, menus, flyers and other marketing materials, including large format posters using Adobe Creative Suite packages
- ▶ Graphic design for in-house promotional posters and front-of-house digital signage
- ▶ Managed print-ready processes for customer-submitted files
- ▶ The creation of promotional presentations in Keynote, displaying the company's special offers and services for large TV screens for outdoor display

FREELANCE WORK EXPERIENCE

Freelance Web Designer (2012 - present) | **Portfolio:** padraigstapleton.net

▶ **Longford Town FC** | lafc.ie

I manage the web design and maintenance of the League of Ireland official club website. Recent work included a website refresh to be more mobile/tablet friendly, new imagery and typography. Additionally, I manage the social media portfolio for the club across Facebook, Twitter and YouTube and am responsible for community engagement and promoting the club

▶ **Mary Jane Newton** | maryjanenewton.com

Created blog design for this Hong Kong-based poet through WordPress

▶ **GM Bricklaying** | gmbricklaying.ie

Created website for a Dublin based bricklayer through WordPress

▶ **Gaelic Football programmes for London Gaelic Athletic Association**

I produced, designed and did pre-press procedures for the London GAA match programmes which were used for All-Ireland Championship and League fixtures

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EDUCATION & TRAINING

- ▶ FÁS Irish National Training and Employment Authority, Dublin (1995 - 1996)
Qualification: Desktop Publishing (City and Guilds)
- ▶ St. Joseph's Secondary School, Newtownforbes, Ireland (1989 - 1994)

NEWSPAPER EXPERIENCE

Page Layout Assistant | November 2003 - August 2004

Longford News | Longford, Rep. of Ireland

- ▶ Print layout for this local newspaper, using InDesign
- ▶ Detecting errors and making adverts print ready using Enfocus Pitstop
- ▶ Oversaw the setting and laying out of adverts and articles
- ▶ Sending the finished page files to a digital hub for print
- ▶ Digitally archiving the newspaper

Mac Operator (Contract) | November 2008 - September 2011

Times Educational Supplement | Holborn

- ▶ Managed set-up of advertisements for the high-circulation Times Educational Supplement in Quark XPress
- ▶ Extensive proof-reading of advertisements and liaising with production manager on page layout

CONTRACTOR EXPERIENCE

Between 2008 - 2011, I was working as a contractor for both WRS and Dagmar Tara in London, across various sites.

Reprographics Operator (Contract) | November 2008 - September 2011

RR Donnelley (various sites) | London

- ▶ I also worked at various sites run by RR Donnelley including Compass Group in Uxbridge and Prudential in Reading
- ▶ Oversaw all on-site print projects for Diageo Group, Compass Group and Prudential including large format posters and branded stationery

Mac Operator (Contract) | December 2009 - May 2010

EdExcel | Holborn, London

- ▶ I have worked at EdExcel, an educational body, managing set-up of large volume exam papers using InDesign

PREVIOUS WORK EXPERIENCE

Mac Operator (Contract) | January 2008 - October 2008

Repro Solutions | London

- ▶ Designed business stationery for clients
- ▶ Greeting card design in Adobe Illustrator
- ▶ Oversaw digital printing process for large format posters

Mac Operator (Contract) | February 2006 - March 2007

Jarvis Field Press | Hemel Hempstead, Herts

- ▶ Created in-house designs for promotions within Dixons Retail
- ▶ Managed the printing needs of Dixons Retail employees and input costings for jobs

Graphic Designer (Contract) | November 2004 - January 2006

KallKwik | Kingston-upon-Thames, Surrey

- ▶ Produced original artwork for stationery, newsletters and other marketing materials
- ▶ Managed print-ready processes for customer-submitted files and digital outputting

Graphic Designer (Contract) | February 2002 - May 2003

Snap Printing | Charlemont Street, Dublin 2, Rep. of Ireland

- ▶ Created original artwork for stationery, newsletters and marketing collateral
- ▶ Managed print-ready processes for customer-submitted files
- ▶ Administered output process and digital file printing